

TERP – Board of Directors Meeting

May 20, 2021

Call to order 8:15pm

Attendees: Scott, Kevin, Andrea, Lee, Marc, and Michelle

Waste Bin:

- We need to move this out of sight and closer to the building.
- Need to ensure that it is still accessible by removal truck.
- Look at placing it by the north wall of building.
- There was a portable fence that was covered, if on the deck looking right down on it.
- Kevin will be going by on the weekend to take a load to the dump.

Cleanup Activities:

- Finished smoothing off the cement (top of stairs) and tomorrow morning will put on the rubber covering.
- The building will need to be locked up afterwards, Scott will do some work and Lee will figure out how to lock up the building given the lack of access to stairs.
- Lee met with the farmer next to us, Shawn. Discussed how to get people past the locked fence .

Contracts:

- The changes to the re-opening timelines may affect the market as it is not a Farmers Market. Scott will contact Rebecca to discuss next steps.
- Under stage 1, we will not be permitted to provide access to the building.–

Expenditures from the \$10,000 government grant

- Spraying - \$2,000. This weed spray is used on golf courses, needs 24 hours without rain.
- Tractor repaired - \$2400 (part was \$1600). Will start cutting the grass tomorrow. Need to leave enough of the grass for the spray to attach to.
- \$2000 for railing.

Future Expenses:

- Tuesday Morning, plumber coming to fix the pipe – for our toilets.
- Tuesday coming to empty the garbage can and move it back to where it goes for the summer. ~\$500
- Parging – do not have a cost for this yet
- Wednesday will need to start the water treatment system. Water has been turned off for a long time, machinery for water treatment is extremely sensitive, need to restart

machine, clean out glass tube and put in new sensors. Have not used since last march. In future, we will not need to go to this extensive expense as the system will be used more regularly.

- Gravel has been donated by Pat Kelly. Pat recommended getting a grader to roll it. This would hold it for 2 years, We do not have a price on the grader aspect.
- Restocking bar with food and drinks. This will be put on hold until we have better understanding of when we can provide this service.
 - We may be able to operate an outdoor patio. TERP has a portable draft machine and a license for outside.
 - Require Rebecca's set up plans before the 29th for the travel/flow of the people.
- HVAC – this needs to be fixed/replaced. Repairs needed for the fall/winter for the heat. We can get away without repairing for the summer and use fans .
- Septic – we have been running on one pump. ~\$700 for the septic tank to be emptied. This step needs to be completed before they can assess the pump(pump from outside the field – clog issue). Once we know our cash flow will get an estimate on replacing the pump.
- Garbage cans need replacements and/or domes purchased
- Eaves troughs
- Require \$3,000/month over the winter to cover TERP expenses.

Fundraising:

- Once we get to stage 3, we will look at hosting a fundraiser.
- Michelle will look into lottery license with the City of Ottawa for potential Monthly 50/50 draws. AGCO.ca

We will know by Wednesday, May 26th on final costs of the recent repairs. After clean up day, we will review and assess what is required for curb appeal

MyChurch Contract:

- Set up at the south edge of the end zone (score board)
- Parking will be along the fence
- Discussed concerns of placement of tent to ensure grass is maintained. Agreed that the sides of the tent will remain open, chairs put away so lawn maintenance can be completed. This part will also be watered when the main pitch is watered.
- Will adjust the contract clause of changes in date from 45 to 30 days.
- Tent will not be set up until a few days before the start of the contract
- Moved to accept – Scott – 2nd to approve Lee.

Next Board Meeting - June 1st 8pm – Presidents and reps have been invited,.

Meeting adjourned - 9:22pm